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ABSTRACT

Part of a series designed to provide practical resources for transition personnel on a variety of topics critical to the process of preparing individuals with disabilities for adulthood, this guide focuses on using transition teams to improve transition services. Chapter 1, "The Roles of Community Transition Teams," discusses the benefits of community transition teams and basic team functions. Chapter 2, "Building a Team that Represents the Community," describes strategies for team development, team orientation, and team maintenance. The following chapter, "Setting the Team Up for Success," explains strategies for planning meetings, meeting procedures, weighing the commitment to change, sustaining the momentum for change, and developing a mission statement for the team. The next chapter, "Identifying the Community's Highest Priority Needs," explains needs assessment procedures. Chapter 5, "Developing an Effective Plan of Action," details procedures for developing an annual action plan, including identifying one or more objectives for each goal. Chapter 6, "Implementing the Action Plan," describes the four major components of program implementation. The final chapter describes procedures for evaluating and building on accomplishments. Appendices include a sample planning tool, interagency agreement, program standards instrument, draft annual plan, and task/time calendar. (Contains 26 references.) (CR)

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